

Committee: Joint Commissioning Committee
Date: Monday 16 November 2015
Time: 6.30 pm
Venue: Bodicote House, Bodiocote, Banbury, Oxfordshire
OX15 4AA

Membership

Councillor Ian McCord (Chairman)
Councillor Ken Attack
Councillor Lizzy Bowen
Councillor Roger Clarke
Councillor Lynn Pratt
Councillor Barry Richards

Councillor Nicholas Turner (Vice-Chairman)
Councillor Phil Bignell
Councillor Rebecca Breese
Councillor Chris Lofts
Councillor G A Reynolds
Councillor Barry Wood

AGENDA

1. Apologies for Absence and Notification of Substitutes

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Chairman's Announcements

To receive communications from the Chairman.

5. Minutes (Pages 1 - 8)

To confirm as a correct record the Minutes of the meeting held on 29 October 2015.

6. Urgent Business

The Chairman to advise whether they have agreed to any item or urgent business being admitted to the agenda.

7. Exclusion of the Public and Press

The following items of business contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following items have been marked as exempt, it is for the meeting to decide whether or not to consider each of them in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act.”

8. Management Restructure: Consideration of Applications, if any, for Voluntary Redundancy

Please note that any applications will follow as the closing date is after agenda publication.

9. Management Restructure: Interviews, if any, for the Posts of Directors

Please note that any applications will follow as the closing date is after agenda publication.

10. Readmittance of the Public and Press

The Committee to resolve to readmit the public and press.

11. Joint Public Protection Service - Draft Business Case (Pages 9 - 12)

Report of Director of Community and Environment

Purpose of report

This report presents the draft business case for a Joint Public Protection Service across Cherwell District and South Northamptonshire Councils (hereafter Cherwell or CDC and South Northamptonshire or SNC respectively).

Recommendations

The meeting is recommended:

- 1.1 To consider the attached draft business case (exempt appendix) and endorse the business case for consultation with staff and trade unions.
- 1.2 To note that the financial case will be finalised once the job evaluation process has been completed. Costs are not expected to be higher than those included in the draft business case, but may be lower. The job evaluation process is expected to be completed ahead of the JCC meeting on the 16 November and a verbal update will be presented on the day highlighting any changes.

12. Joint Customer Services - Draft Business Case (Pages 13 - 16)

Report of Director of Community and Environment

Purpose of report

This report presents the draft business case for a Joint Customer Service across Cherwell District and South Northamptonshire Councils (hereafter Cherwell or CDC and South Northamptonshire or SNC respectively).

Recommendations

The meeting is recommended:

- 1.1 To consider the draft business case for a Joint Customer Service Team and endorse this business case as a basis for consultation with staff and trade unions.

- 1.3 To note that the financial case will be finalised once the job evaluation process has been completed. Costs are not expected to be higher than those included in the draft business case, but may be lower. The job evaluation process is expected to be completed by the 12 November 2015 and a verbal update will be provided.

13. Exclusion of the Public and Press

The following items of business contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

- 5 Information relating to any individual
- 6 Information which is likely to reveal the identity of an individual
- 7 Information relating to the financial or business affairs of any particular person (including the authority holding that information)
- 8 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

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14. **Joint Public Protection Service - Draft Business Case - Exempt Appendix**
(Pages 17 - 42)
15. **Joint Customer Services - Draft Business Case Exempt Appendix**
(Pages 43 - 62)

Information about this Meeting

The agenda, reports and associated documents for the above meeting are available at the offices and websites of Cherwell District Council and South Northamptonshire Council at the addresses and websites set out on the agenda front sheet.

Apologies for Absence

Apologies for absence should be notified to democracy@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Evacuation Procedure

When the alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the assembly point as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

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